

# Terms and Conditions

Agreeing to participate in lessons with Vibe Dance Studio (VDS) means you agree to the following terms and conditions. If you have questions or concerns regarding any part of these conditions please contact us prior to participating.

## 1.0 ENROLMENT & TUITION

### 1.1 ENROLMENT

- I understand that all new dancers must be enrolled via the VDS parent portal before they participate in any classes at VDS.
- I understand that current VDS dancers will automatically be enrolled for the following calendar year.
- I understand that my dancer is enrolled for the full calendar year (January to December) up to and including the end of year concert.
- I understand that if I would like to change my dancer's class throughout the year, written approval must be sought from the studio principal.
- I understand changes to my dancer's class will be approved based on class availability. I understand there are limited places in the programs and a spot has been reserved for my dancer, therefore I commit to the selected program for a **minimum 3 months** (ie. 1 full term).
- I understand that if my child wishes to cease classes during a term, I am still required to pay all tuition relating to and owing for that term.
- I understand that by joining mid-year, tuition is calculated on a pro-rata basis and I may be responsible for additional concert and costume costs.
- I understand that class placement is at the discretion of the studio principal. If notified, I understand that my dancer may be requested to join a different class dependent on their age and ability.

### 1.2 PAYMENT OF TUITION

- I understand that the VDS registration fee will be applied for new enrolments.
- I understand the annual dance tuition is distributed over 11 months - February to December.

- I understand that the annual dance tuition is all-inclusive and is payable on a monthly basis on the 1st of every month.
- I understand that the monthly tuition is to be paid in advance or a late payment will automatically apply.
- I understand that if I cannot make a payment, I am required to make immediate contact with VDS.
- I understand that payment plans are available in fortnightly and weekly installments.
- I understand that all paid tuition is non-refundable
- I understand that all payments, including payment plans must be paid by the last day of Term 4.
- I understand tuition cannot be rolled over to the new year.

### **1.3 MAKE-UP LESSONS**

- I understand that if my dancer misses a class due to personal circumstances, they may attend a 'make-up' lesson (subject to availability) during the same term in which the class was missed.
- I understand no refunds or credits can be provided for classes missed due to personal circumstances.

### **1.4 PUBLIC HOLIDAYS**

- I understand that VDS does not hold classes on public holidays.
- I understand that tuition adjustments have been taken into account and no additional credit/refund will be issued for missed public holiday classes.

### **1.5 CANCELLATION POLICY**

- I understand four (4) weeks notice (e. week 9 of the previous term) must be given of my intent to cancel my dancer's enrolment.
- I understand that failure to give appropriate notice will result in an additional administration fee.
- I understand that I may also be required to pay the following month's tuition and or concert costume costs as applicable.

## 1.6 REFUNDS POLICY

- I understand that if any classes are cancelled by VDS prior to the commencement of the term, VDS will refund any payments made (relating to the cancelled class only).
- I understand that no refunds will be given if a dancer ceases classes after the commencement of the term. See also cancellation terms above.
- I understand that if any classes are cancelled during the term, all efforts will be made to contact the nominated parent/caregiver on my dancer's enrolment profile.
- I understand that if classes are cancelled by VDS, my dancer will be invited to attend a 'make-up' class during that term.

## 1.7 WITHDRAWAL POLICY

- I understand four (4) weeks notice (e. week 9 of the previous term) must be given of my intent to withdraw my dancer's enrolment.
- I understand that notice must be provided in writing (email only) to [admin@vibedancestudio.com.au](mailto:admin@vibedancestudio.com.au).

## 1.8 MONEY BACK GUARANTEE POLICY

- At VDS, we take the time to get to know each dancer and their family. With this in mind, we believe that 1 x trial class is not enough time for your dancer to truly understand and get to know their class, peers and dance educator. Our team of dance educators invest loads of energy into making each dancer feel comfortable, loved and valued while they are in our care. As such, we believe that 4x lessons/ (1x month) is the perfect opportunity to really engage in and love their class.
- If within 30 days from the date of your first class, your dancer does not absolutely LOVE their class, we will a) find a class more suitable to their needs or b) refund your paid tuition amount (excluding the classes attended) to your nominated bank account.

## 1.9 DISCOUNTS

- I understand VDS dance tuition packages are available for multiple classes.
- I understand a small discount applies to siblings.

## 2.0 PERFORMANCE & MISCELLANEOUS TUITION

### 2.1 PRIVATE LESSONS/ WORKSHOPS/ MASTERCLASSES/ EXCURSIONS

- I understand private lessons, workshops and any other opportunities offered at VDS will incur an additional fee.

### 2.2 ASSESSMENT FEES

- I understand that additional fees will apply if my dancer participates in a VDS assessment.
- I understand assessment fees are non-refundable.

### 2.3 CONCERT & COSTUME FEES

- I understand that all costume fees are included in the annual all-inclusive dance tuition.
- I understand that I am responsible for supplying appropriate dance footwear for my dancer as outlined in the costume checklist.
- I understand that tights, hair and makeup supplies and any other miscellaneous supplies will be the responsibility of each dancer.

### 2.4 COSTUME BOND PAYMENT

- I understand that my family's concert costume bond payment is included in the annual all-inclusive dance tuition.
- I understand that the costume bond payment can be claimed after the annual dance concert via the methods provided to me by Vibe Dance Studio.
- I understand that I am not eligible for my costume bond payment to be refunded if any of the following occur.
  - My dancer's costume/s are lost or damaged.
  - My dancer's costume/s are not returned by the due date.
  - My dancer's costume/s are missing any accessories or additional pieces.

## 3.0 GENERAL STUDIO RULES

### 3.1 DANCER ETIQUETTE

- I understand that all dancers must act in good faith and treat all other dancers, educators and parents with respect and kindness.
- I understand that all dancers are encouraged to participate honestly and openly in our connection circle.
- I understand that all dancers must listen intently and follow instructions given by their dance educator.
- I understand that all dancers must wear their uniform with pride.
- I understand that all dancers must adhere to the VDS no-bullying policy.
- I understand that poor behaviour from any dancer will not be tolerated and may result in instant dismissal from the studio.

### 3.2 DANCE FAMILY (PARENTS/CAREGIVER) ETIQUETTE

- I understand that all dance families and visitors of VDS must act in good faith and treat all other dancers, educators and parents with respect and kindness.
- I understand that all dance families are required to immerse themselves in the VDS studio by reading emails and engaging on our socials.
- I understand that all dance families must communicate clearly and honestly with our team without hostility or aggression.
- I understand that all dance families must ensure prompt payment of dance tuition.
- I understand and commit to the studio's car parking, pick up and drop off procedures.
- I understand that all parents, caregivers, and other associated family members must adhere to the VDS no-bullying policy.
- I understand that poor behaviour from any dance family member will not be tolerated and may result in instant dismissal from the studio.

### 3.3 PERFORMANCE ETIQUETTE

- I understand that all dancers must act in good faith when performing at events and treat all other dancers, competitors, educators and parents with respect and kindness.
- I understand that during any performance (ie. concert, production, local show or competition) there is to be no walking around whilst performers are on stage. This is inconsiderate and a distraction for the dancers on stage and all audience members.

- I understand that all dancers will remain for the duration of any performance / event / concert to support and encourage the VDS community.

### **3.4 ABSENTEEISM**

- I understand that it is the responsibility of the dancer's parent/caregiver to report any absences from classes or rehearsals using the Parent Portal.
- I understand that all dancers and their family members must follow any state health requirements (including COVID-19) as they arise, as well as the [state health timeout requirements](#) for contagious and infectious conditions.
- I understand that if my dancer is injured but not ill or contagious, they are invited (and encouraged!) to come and observe their classes and rehearsals to ensure they don't miss out on any important information/ dance directions.

### **3.5 RESPONSIBILITY TO BE AWARE OF DATES AND EVENTS**

- I understand that it is the parents/caregivers and dancers responsibility to read all class notices. This may be in the form of email, social media (Facebook & Instagram) or pinned notices on the studio notice board.
- I understand that failure to read studio information may result in missing out on important information, events and opportunities.
- I understand that VDS commits to multiple multimedia communication streams and therefore takes no responsibility for missed information.
- I understand that I am responsible for maintaining up to date contact information in the VDS parent portal.

### **3.6 COMPETITIONS AND ASSESSMENTS**

- I understand that at times VDS dancers are invited to participate in competitions and/ or assessments.
- I understand that participation in competitions and/ or assessments may require additional rehearsals as set out by the dance educator or studio principal.
- I understand that competition and assessments may incur additional fees.

### 3.7 CONCERTS AND PERFORMANCES

- I understand VDS encourages all dancers to perform in the annual dance concert.
- I understand that if my dancer is consistently absent from weekly classes and/or concert rehearsals that it is the dance educator's decision whether or not my dancer can still perform in their routine/s.

### 3.8 DRESS CODE

- **Hair** – I understand that for the safety of my dancer, all hair must be pulled back away from the face and tied up neatly at all times. A bun must be worn for all classes.
- **Jewellery** – I understand that for safety reasons no jewellery should be worn to dance.
- **Nails** - I understand that VDS discourages the use of fake nails during classes and/or performances. Especially when partner work or acrobatic stunting is required.
- **Uniform** – I understand that the VDS uniform is an integral part of the studio's commitment to community and team work. I understand that all dancers are required to wear the VDS uniform.
- **Shoes** - I understand that appropriate footwear is required for all classes with the exception of acrobatics.
- **Socks** - I understand that VDS does not allow socks to be worn in lieu of footwear for any class, event or performance.
- I understand that any dancers who are inappropriately dressed or groomed for class may not be able to participate in class activities.

### 3.9 PERFORMANCE ATTIRE

- I understand that performances are an important way for dancers to showcase all their hard work.
- I understand that concert costumes are provided by VDS for a hire fee. I understand this fee is included in the all-inclusive dance tuition.
- I understand that other external performances may require additional attire/ costuming. I understand that I am responsible for providing this attire/ costuming.

### 3.10 BULLYING POLICY

- I understand that VDS has a strict no bullying policy.

- I understand that all reported events of bullying will be taken seriously and investigated in full. The result of such investigation will be recorded and kept confidential in line with the VDS privacy policy.

### **3.11 MEDIA / MARKETING / PHOTOGRAPHY RELEASE**

- I acknowledge and consent to VDS using photos/ videos of my dancer/s for the purpose of advertisement, marketing, signage, social media platforms (such as Facebook and Instagram), the studio's app and website.
- I understand that names of dancers are not used in any of the aforementioned instances unless additional consent is expressly given by the dancer's parent/ caregiver.
- I acknowledge and understand that there is no financial compensation for use of my dancer's photos/ videos.

### **3.12 SOCIAL MEDIA POLICY**

- I understand that VDS dancers and their family members must have written approval of the studio principal before posting to social media channels on VDS's behalf.
- I understand that when posting on my own personal social media channels I must not:
  - Refer to VDS or its dancers, employees or volunteers, in a disparaging or negative manner
  - Represent any social media posts as being the views of VDS without written consent from the studio principal
  - Engage in conduct online that is likely to bring VDS into disrepute or otherwise damage its interests
  - Engage in conduct that would breach any policy of VDS, including but not limited to discrimination, harassment and bullying policies
- I understand that a breach of the VDS social media policy may result in instant termination of my enrolment.

### **3.13 MOBILE PHONE POLICY**

- I understand VDS has a strict no phone policy in the studio.
- I understand VDS dancers must keep their phones in their dance bags during all classes.

### **3.14 OBSERVING CLASSES/ PARENT WATCHING DAYS**

- I understand that observing classes is not permitted during weekly classes.
- I understand that VDS provides Parent Watching Days (PWD) each term so I can observe my dancer's progressions in class.
- I understand that I can talk with my dancer's educator regarding my dancer's progress.
- I understand that VDS provides mid-year progress reports for each dancer.

## **4.0 SAFETY**

### **4.1 INSURANCE**

- I understand that my dancer will be covered under the Dancesurance Australia Dance and Performing Arts Accident Scheme.
- I understand that this insurance levy is non-refundable should my dancer decide to withdraw from dance at any time during the period.

### **4.2 INJURY/ MEDICAL CONDITIONS**

- I understand it is the dancer and their parent/caregiver's responsibility to inform the dance educator if they have an existing injury or medical condition prior to starting class.
- I understand that first aid and CPR is available to all dancers.
- I understand that in the unlikely event of injury or illness requiring treatment by a doctor, an ambulance will be called to the studio. Any parent/caregiver opposed to this should advise this on enrolment. Every effort will be made to contact the parent/caregiver if this situation arises.

### **4.3 COVID-19**

- I understand VDS has a 3-stage COVID-19 safe studio policy and that the policy is to be adhered to at all times to protect all dancers, educators and their families.
- I acknowledge that I have read and understood the COVID-19 safe studio policy.

### **4.4 HEALTH & WELLBEING**

- I understand VDS's priority is the health and wellbeing of its dancers, educators and their families both in weekly dance classes and at all VDS events and performances.

- I understand VDS has a holistic approach to health and wellbeing and from time to time dancers are encouraged to engage in activities to promote a healthy mental and physical wellbeing in the dance studio.
- I understand VDS takes all necessary steps to avoid injury in dance by providing a safe dance environment, warm up/ cool down instruction in all classes and advice on safe dance progressions. This includes, but is not limited to, preventing dancers from attempting and/or demonstrating tricks and dance moves that are beyond their current physical limitations.
- I understand and acknowledge VDS's recommendation to avoid trying advanced tricks at home without adequate space, supervision and/or qualified instruction.
- I understand VDS takes all necessary steps to prevent unnecessary spread of illness within the studio. I acknowledge that all dancers, educators and dance families are required to stay at home if they are unwell and follow the QLD Health guidelines for returning to normal dance activities after symptoms have ceased.

#### **4.5 ACCESSIBILITY**

- I understand VDS welcomes all dancers to it's studio. Anyone can dance at Vibe Dance!
- I understand VDS provides co-educational education to female, male, and non-binary dancers.
- I understand VDS provides education to neurodiverse and neurotypical dancers and its educators are experienced in teaching neurodiverse dancers.

#### **4.6 CAR PARK SAFETY**

- I understand that I must adhere to the speed limit and drive with care at all times.
- I understand that I am required to follow the carpark rules, including only parking in the designated parking spaces.
- I understand I need to act with kindness, respect and patience in the carpark. Especially at peak times between 3:30pm and 5:00pm.
- I understand that reverse parking is preferred.
- I understand that all dancers under 8yrs of age must be collected from the studio entrance.
- I understand that dancers are to be picked up promptly at the end of their class.